

**Christ Church Academy PTA Meeting  
Minutes PTA meeting – 26<sup>th</sup> Jan 2016**

<b>Attendees:</b>	Sam Lockett	Justine Acheson	Jayne Green
Miss Rutherford	Harriet Summerfield	Wendy Holdcroft	Caroline Johnstone
Mike Reynolds	Emma Butler		
<b>Apologies</b>	Jemma Hancock	Amy Graham	Miss Fares
Mrs Robins	Maxine Colclough	Rachel McTiernan	

	<b>Minutes</b>	<b>Actions/ Resp</b>
1	<b>Welcome and Apologies</b>	
2	<p>Minutes of previous meeting were discussed and SL covered any matters arising</p> <ul style="list-style-type: none"> <li>• <b>Disco</b> - Figure from last disco raised £407</li> <li>• <b>School Council</b> - School council have met - ER reported that the school council would like tables and benches outside next to the courts - costings required. Pond area more lessons over that area - maybe options to fund <ul style="list-style-type: none"> <li>a) Staff look at schemes of work to develop so would like supply costs or</li> <li>b) Tables in that area or gazebo</li> <li>c) Climbing wall for use at playtime or curriculum</li> </ul> </li> </ul> <p>ER will find out costings before next meeting. Other suggestions for suppliers for benches etc. were discussed.</p> <p>No further school council fundraising ideas.</p> <ul style="list-style-type: none"> <li>• <b>100 club draw took place at Christmas concert</b></li> <li>• <b>Christmas Raffle</b> - we had a tally which class sold the most tickets thanks to Harriet and Jemma for counting the ticket sales 5E received a reward for selling most tickets of a film night Raffle £1282 was made (minus £100 cash prize and £78 ticket printing costs). Worked well to have books of 5 at £1 each SL - Thanks to those who donated prizes. Including the staff hamper donated by all school staff. Also donations from Snow Dome, Animal Zone, Port Vale fc, Stafford Gatehouse, Lisa Beard Beauty Loft, Franchescos, Chatwins, Stonefield Fish Bar, Victoria Theatre, Elsa Tyler and Janet ( Jaynes mum).</li> <li>• <b>Christmas pop up market - held early December</b> – some stalls were successful and others not so, but good first event.</li> <li>• <b>2nd hand uniform sale</b> - need someone to take over alongside Mary Barlow. Anyone from school staff as Miss Butler on maternity leave.? ER will find out.</li> <li>• <b>REMINDER</b> All positions in PTA need volunteers as soon as possible. Please contact SL.</li> <li>• <b>Foam outdoor mats have arrived!</b></li> </ul>	SL/ER

3	<p><b>Treasurers report</b></p> <p>JG - since last meeting the PTA have funded the following:  £350 for iPad  £20 lottery licence  Dave kirk raffle tickets £78  £22.96 for popcorn  Tutbury castle historian balance  £121 raised from craft pop up event agreed it was worthwhile.</p> <p>Expected payments - PTA insurance due to go out approx £107</p> <p>Bank Balance = £4800.65 in bank</p>	JG
4	<p><b>Fundraising for term ahead</b></p> <ul style="list-style-type: none"> <li>• <b>Spring fare</b></li> </ul> <p>Likely dates - Mother's Day 6th so Friday 4th March 6pm - 8pm agreed.  Mrs Graham will put a list out for staff volunteers and then PTA will fill in where necessary.  Pre Fayre meeting on 25th Feb 4pm  Agreed the following:</p> <ul style="list-style-type: none"> <li>- Set up from 3.30 on the day as previous years</li> <li>- Coloured hampers a suggestion for house involvement</li> <li>- Other stalls will be available</li> <li>- School will send out Chronicle advertising this</li> <li>- Staff will do the Mother's Day bags – as in previous years - donations of toiletries etc will be requested.</li> <li>- All donations will arrived in school on the day – non uniform day – so bottles for tombola, toiletries and other requests will be made.</li> <li>- Sorted and set up on the day.</li> </ul> <ul style="list-style-type: none"> <li>• <b>Car boot sale</b></li> </ul> <p>All the following were discussed and agreed:</p> <ul style="list-style-type: none"> <li>- Location KS3 yard</li> <li>- Sunday 22nd May</li> <li>- 09.30 set up 10am start - 12 noon end.</li> <li>- Charge per cars £7.50</li> <li>- Refreshments – might be offered - what is left over from the Fayre ?</li> </ul> <p>No of cars available – to be worked out by staff nearer the time.  Cars would need to pre book before the event to prevent over subscription  School boot for any individual items people want to donate – to be further discussed?</p> <ul style="list-style-type: none"> <li>• <b>Discos</b> – we now need to source a DJ as Mr Hammond not available - Jemma Hancock has some contact on this and will follow up. Possible date Friday 18th March.</li> </ul>	All

	<ul style="list-style-type: none"> <li>• <b>Popcorn night</b></li> </ul> <p>The success of these was discussed and further planning:</p> <ul style="list-style-type: none"> <li>– Year 8 Consider to set a date for year 8 popcorn night (where 12 film could be watched)? After Easter? Maybe Monday 23rd May? <b>ER/CJ to confirm.</b></li> <li>– Drinks and popcorn cost is £ 1 per head and could charge £2.50</li> <li>– Input into the film from the year 8's suggested.</li> <li>– Year 5 popcorn night and then year 6/7 one later date in year.</li> </ul>	
6	<p><b>Requests for funding</b></p> <p>Mrs Marsden gym mats letter requesting £1195.50 this is to come out of the 100 club funds - agreed by PTA - JA to sort out</p> <p>£85 English Dept recordable speech bubbles to help children who need further support in writing set of 30 costing £85. (from Mrs Graham - approved by PTA)</p> <p>Seekers club funding for Soul survivor event £226 and £50 kitty for budget management and funding to cover transport to Lichfield cathedral training in leading prayer 250-300 total cost agreed £626. Agreed - RE Dept</p> <p>Early Risers – letter from Mrs Bell - thanks for weather station and request for refresh of some of the Lego and craft facilities at early risers £150 towards replacing items. PTA agreed - but commented that would Mrs Bell like to request further funds? <b>ER to pass this on.</b></p>	JG JA SL
7	<p><b>AOB</b></p> <p>JA has had a suggestion from Phoenix cards rep Emma Clifford – whole school offered ordering via an online code and PTA would get a % of sales. ER to provide info to the girls who are creating a PTA leaflet and JA to feedback interest to EC.</p> <p><b>Request from Michael Reynolds</b> - would it be useful for some parents to set up “parents interest group” to meet to discuss child centred issues with other parents. MR in touch with Stone Community Hub who have offered the use of the hub and also have people who would be able to talk to the group. Could Michael write a provisional idea e mail - pass to school - to gauge interest, respond via school. Agree to that taking place.</p>	JA ER  MR
6	<p><b>AOB</b></p> <p><b>Date for next meeting Thursday 25th Feb at 4pm. (Spring Fair planning)</b></p>	